

Lake Country School District

2025-2026 Parent & Student

Annual Legal Notices

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Academic and Career Planning Services for Students

Schools are required by state law to inform parents each school year about what academic and career planning services are available to their children, as well as offer parents multiple opportunities each year to participate in their children's academic and career planning. Academic and career planning services are required to be provided to students enrolled in grades 6 to 12. See the [Lake County School school counselor webpage](https://www.lcs.k12.wi.us/faculty/thurinh/index.cfm#d481892) for more information. <https://www.lcs.k12.wi.us/faculty/thurinh/index.cfm#d481892>

[Academic Standards](#)


Lake Country School District has adopted the [Wisconsin Academic Standards](https://dpi.wi.gov/standards) (<https://dpi.wi.gov/standards>) in the following areas: English Language Arts and Literacy, Mathematics, Science, and Social Studies. The standards specify what students should know and be able to do. They serve as goals for teaching and learning. Curriculum standards can be found on our district website: www.MyLakeCountrySchool.org > Academics > Core Subjects-Curriculum

[Accountability - Wisconsin DPI District Report Card Search & Compare](#)

<https://dpi.wi.gov/accountability/report-cards>

The report cards are at the core of Wisconsin's accountability system. Please visit <http://dpi.wi.gov/accountability> and <http://dpi.wi.gov/accountability/historical> for details on the accountability system. Because of the COVID-19 pandemic and the student assessment requirement waivers for the 2019-20 school year, the Department of Public Instruction (DPI) was prohibited by section 115.385(6) of the state statutes from publishing a school and school district accountability report in the 2020-21 school year (i.e., the report that would have been based on 2019-20 data). Therefore, until reports are published in the 2021-22 school year (covering 2020-21 data) the most recent school accountability report that is available is the 2019-20 report which is based on data from the 2018-19 school year. (Note: As of May 2021, it appears likely that accountability reports will be published in the fall of 2021, although the DPI may need to make certain modifications to the content and format of the reports due to the special circumstances surrounding state and federally-required student assessments during both 2019-20 and 2020-21.) Lake Country School District is required to provide parents and guardians the school's report card, simultaneously with a school-level notice of educational options by posting each on the district's website (section 118.57(2)).

[Accountability - Lake Country School District](#)

 [22-23 School Report Card.pdf](#)

Asbestos Management Plan Notification

The Asbestos Hazard Emergency Response Act requires school districts to inspect their buildings for asbestos-containing building materials and develop, maintain, and update an asbestos management plan. Lake Country School District has no asbestos-containing building material (ACBM) and is relieved of the annual notification requirements at 40 CFR part 763.84(c). However, the annual notification regarding the

availability of the school's management plan must continue indefinitely to parent, teacher, and employee organizations. Please contact the District Administrator if you would like to review the management plan.

[Child Nutrition Programs and Free and Reduced-Price Meal Information](#)

School districts that participate in the U.S. Department of Agriculture (USDA) child nutrition programs are required to provide an annual notice to parents/guardians informing them of the child nutrition programs offered in the district and eligibility requirements for free or reduced-price meals/milk. Lake Country School District offers healthy lunches every full school day. Students may qualify for free or reduced meal prices. More information and the application is available online on the [food service webpage](#) or by calling the Food Service Director, Luanne Heil at 262.367.3606 x124. Applications may also be picked up in the school office at 1800 Vettelson Road, Hartland, WI 53029. <https://www.lcs.k12.wi.us/schoolinfo/food-service.cfm>

If your child requires meal modification to accommodate a disability, please contact the Lake Country School Food Service Director, Luanne Heil by calling 262.367.3606 x124. Federal law and USDA regulations require school food authorities to make reasonable modifications to accommodate children with disabilities, including providing special meals, at no cost, to children with a disability when the disability restricts the child's diet. To resolve a dispute regarding the request for meal modification, contact the District Administrator. The hearing process must include the opportunity for the child's parent/guardian to participate, be represented by counsel, and examine the record. It must also include notice of the final decision and a procedure for review.

[Concussion and Head Injury and Sudden Cardiac Arrest Information](#)

School districts are required by section 118.293 of the state statutes to distribute a concussion and head injury information sheet to (1) each person who will be coaching a youth athletic activity and (2) each student who wishes to participate in the activity at the beginning of a youth athletic activity season, except as otherwise specifically provided. No person may participate in a youth athletic activity unless the person returns the concussion and head injury information sheet signed by the person (e.g., 14 student athletes) and, if he/she is under the age of 19, by his/her parent/guardian.

Starting with any youth athletic activity season that begins on or after July 1, 2022, school districts and other persons who operate certain youth athletic activities have an obligation under Section 118.2935 to distribute information about the nature and risk of sudden cardiac arrest during such activities. The specific information that must be distributed will be developed and made available by the Department of Public Instruction working in conjunction with medical experts and other stakeholders.

You will be required to sign a concussion and head injury and sudden cardiac arrest information sheet during Lake Country School online registration. Visit the district's website for additional information:
www.MyLakeCountrySchool.org > Activities > Extracurricular Activities > Lake Country School Sports

Early College Credit Program

School districts are required by section 118.55(8) of the state statutes to provide information about the Early College Credit Program annually to all students enrolled in the school district in the 8th, 9th, 10th, and 11th grades. This notice must be given prior to October 1. The information can be found on the [WI DPI website](https://dpi.wi.gov/dual-enrollment/eccp/frequently-asked-questions).
<https://dpi.wi.gov/dual-enrollment/eccp/frequently-asked-questions>

Early Literacy

Under section 18.016(4) of the state statutes and beginning in the 2024-25 school year, school districts are required to provide the results of each “reading readiness assessment,” in writing, to a pupil’s parent no later than 15 days after the assessment is scored. “Reading readiness assessments” are defined as the fundamental skills screening assessments (for 4K), the universal screening assessments (for 5K through third grade), and diagnostic assessments (certain students in 5K through third grade) that are administered under section 118.016.

A notice of reading readiness assessment results must be provided “in the native language of the pupil’s parent” and must include the following:

1. The pupil’s score on the reading readiness assessment.
2. The pupil’s score in each early literacy skill category assessed by the reading readiness assessment.
3. The pupil’s percentile rank score on the reading readiness assessment, if available.
4. The definition of “at-risk” under section 118.016 and the score on the reading readiness assessment that would indicate that a pupil is at-risk.
5. A plain language description of the literacy skills the reading readiness assessment is designed to measure.
6. If a diagnostic assessment indicates that a pupil is at-risk, then the notice of the assessment results shall include information about how to make a special education referral under section 115.777.

2023 Wisconsin Act 20 includes additional parent notification requirements that apply to some students based on the individual student’s specific situation. For example:

1. Dyslexia information. If the school district is required to assess a pupil’s early literacy skills using a diagnostic assessment, the district shall provide the pupil’s parent, in writing, a description of the common indicators and characteristics of dyslexia and information about appropriate interventions and accommodations for pupils with characteristics of dyslexia. See section 118.016(4)(c).
2. Notices related to personal reading plans. If a pupil qualifies for a personal reading plan under section 118.016, the school district must:
 - a. Provide a copy of the pupil’s personal reading plan to the pupil’s parent and obtain a copy of the pupil’s personal reading plan signed by the pupil’s parent. See section 118.016(5)(a)4.
 - b. After providing the interventions described in the pupil’s personal reading plan to the pupil for 10 weeks, notify the pupil’s parent of the pupil’s progress, as determined under the pupil’s personal reading plan. See section 118.016(5)(a)5.
3. Notice of pupil promotion without completion of personal reading plan. [IMPORTANT: This specific notice requirement is not in effect for the 2024-25 school year. The earliest this requirement takes effect is at the end of the 2025-26 school year. School districts should monitor DPI guidance regarding the effective date.] If a school district promotes a pupil to fourth grade who did not

successfully complete a personal reading plan that was in place for the pupil during third grade, then the school district must notify the pupil's parent or guardian, in writing, that the pupil did not complete the personal reading plan and include a description of the intensive instructional services and supports that will be provided to the pupil to remediate the identified areas of reading deficiency. See section 118.33(5m) and section 118.33(6)(a)3.

(NOTE: Each school district that operates schools with elementary grades is required to adopt and maintain an "Early Literacy Remediation Plan." The plan must include a "parent notification policy" that, at a minimum, addresses various parent notification requirements under section 118.016. See section 118.016(6). The plan itself must be posted on the school district website. See section 118.016(4)(d).)

[Educational Options](#)

Use the link to the district website to view the Lake Country School Educational Options and School Report Card. <https://www.lcs.k12.wi.us/academics/index.cfm>

Education for Employment Program

Students who are college and career ready in reading, writing, speaking, listening, and language demonstrate independence, build strong content knowledge, respond to the varying demands of audience, task, purpose, and discipline, comprehend as well as critique, value evidence, use technology and digital media strategically and capably, and come to understand other perspectives and cultures. Learn more about College and Career Readiness Curriculum at Lake Country School by going to our district website > Academics > Specials Curriculum > Guidance.

Education of Homeless Children and Youths

The McKinney-Vento Act defines homeless children and youth as children and youth who lack a fixed, regular, and adequate nighttime residence, and includes children and youth who are:

- sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason
- living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations
- living in emergency or transitional shelters
- abandoned in hospitals
- living in a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings
- living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- migratory children who qualify as homeless because the children are living in circumstances described above

If you are personally aware of or are acquainted with any children or youth who may qualify according to the above criteria, the Lake Country School District provides the following assurances to parents and guardians of homeless children and youth and unaccompanied homeless youth:

- The child or youth shall be immediately enrolled and allowed to fully participate in school, even if unable to produce records normally required for enrollment or has missed application or enrollment deadlines during any period of homelessness.
- Homeless children and youths are not stigmatized or segregated on the basis of their status as homeless and have full and equal educational and related opportunities.

- Meaningful opportunities to participate in the education of their children including special notices of events, parent-teacher conferences, newsletters, and access to student records.
- Immediate enrollment and transportation to the school of origin. "School of origin" means the school that a youth attended when permanently housed or the school in which the youth was last enrolled, including a preschool.
- Written explanation of any decisions related to school selection or enrollment made by the school, the local educational agency, or the State educational agency involved, including the rights of the parent, guardian, or unaccompanied youth to appeal and receive prompt resolution of such decisions.

Please contact Heather Thurin, homeless liaison for the Lake Country School District, at 262-367-3606 x 132 or thurinh@mylakecountryschool.org for additional information about the rights and services described above.

General Student Nondiscrimination

It is the policy of the Lake Country School District that no person may be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil service, recreational, or other program or activity because of the person's sex, race, religion, national origin, ancestry, creed, pregnancy, color, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap as required by s. 118.13, Wis. Stats. This policy also prohibits discrimination as defined by Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race, national origin, and color), Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (disability) and Subtitle B of title VII of the McKinney-Vento Homeless Assistance Act. (homeless).

The following board policies are approved: 411 Equal Educational Options, 411 Equal Educational Opportunities - Rule Compliant Procedure, 440 Student Rights & Responsibilities, 434.1 Released Time for Religious Instruction, 443.73 Student Sex Discrimination & Sexual Harassment Policy. Discrimination complaints shall be delivered to: Chad Schraufnagel, District Administrator, 1800 Vettelson Road, Hartland, WI 53029, 262.367.3606 x114. The complaint procedure can be found in Policy 411 Rule.

Human Growth and Development Instruction

Wis. Stat. §118.019(3) requires that each district annually provide the parents of each pupil enrolled in the school district with an outline of the human growth and development curriculum used in the pupil's grade level. Lake Country School District has a Human Growth and Development curriculum. Parents may inspect the complete Human Growth and Development curriculum for 4th through 8th grades along with the instructional materials used by contacting the district office at 262-367-3606.

Per state law, no student may be required to take instruction in human growth and development generally or in specified subjects within the program if the parent/guardian files a written request that the student be exempted. Students exempted from human growth and development instruction will still receive instruction in the subjects under section 118.01(2)(d)2c of the state statutes (knowledge of physiology and hygiene, sanitation, the effects of controlled substances and alcohol upon the human system, symptoms of disease and the proper care of the body), unless exempted, and section 118.01(2)(d)8 of the state statutes (knowledge of effective means by which students may recognize, avoid, prevent and halt physically or psychologically intrusive or abusive situations which may be harmful to students). If you have questions regarding the Health/Human Growth and Development Curriculum, please contact the applicable teacher at 262.367.3606.

Meal Charge Policy Notification

The USDA requires school districts that are participating in federally-subsidized child nutrition programs to provide a copy of their meal charge policy to (1) all school households at the start of each school year, and (2) the households of all students who transfer into the school district during the school year. Website posting of the meal charge policy (although encouraged) is not sufficient to meet this annual notice requirement therefore a copy will be included in online registration, within the Student/Parent Handbook, and available to be picked up from the school office at 1800 Vettelson Road, Hartland, WI 53029. Please see board policy Management of Student School Meal Accounts #763 <https://www.lcs.k12.wi.us/schoolinfo/policies.cfm>

Notice of Suicide Prevention Resources

According to section 115.365(3) of the state statutes, each school board must annually inform its professional staff of the resources available from the DPI and other sources regarding suicide prevention. Information describing the suicide prevention resources and services and how staff can access them, along with model notices and model training. The Lake Country School School Counselor informs the district's staff of the resources available and is the contact for the district.

Program or Curriculum Modifications

The Board of Education shall strive to meet the educational needs of all students enrolled in the District, help each student develop to his/her maximum potential, and pace the educational programs to reflect a variety of learning rates and styles. The Board recognizes that program or curriculum modifications may occasionally be called for to meet the individual needs of certain students. Following a request for program modification, the Board shall issue a written response. If the Board denies the request, the Board shall give its reasons for the denial.

Programs for English Learners

Districts using federal education to provide a language instruction program for English Learners must notify parents, no later than 30 days after the beginning of the school year, of the following:

1. the reasons for the identification of their child as an English learner and in need of placement in a language instruction educational program;
2. the child's level of English proficiency, how such level was assessed, and the status of the child's academic achievement;
3. the methods of instruction used in the program in which the child is, or will be, participating and the methods of instruction used in other available programs, including how such programs differ in content, instructional goals, and the use of English and a native language in instruction;
4. how the program in which their child is, or will be, participating will meet the educational strengths and needs of their child;
5. how the program will specifically help their child learn English and meet age-appropriate academic achievement standards for grade promotion and graduation;
6. the specific exit requirements for the program, including the expected rate of transition from the program into classrooms that are not tailored for English learners, and the expected rate of graduation from high school (including four-year adjusted cohort graduation rates for the program) if federal education funds are used for children in high schools;
7. in the case of a child with a disability, how the program meets the child's individualized education program (IEP) objectives; and

8. information pertaining to parental rights that includes written guidance: (a) detailing the right that parents have to have their child immediately removed from the program upon their request; (b) detailing the options that parents have to decline to enroll their child in the program or to choose another program or method of instruction, if available; and (c) assisting parents in selecting among various programs and methods of instruction, if more than one program or method is offered by the district.

For students not identified as English learners prior to the beginning of the school year, but are identified as English learners during the school year, the district must notify the student's parents within the first two weeks of the child being placed in the language instruction educational program.

A school district that uses federal education funds to provide a language instruction educational program for English learners is also required by the ESEA to implement an effective means of outreach to parents of English learners to inform the parents regarding how the parents can: (1) be involved in the education of their children, (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and (3) meet the challenging academic standards expected of all students. Implementing an effective means of outreach to parents shall include holding, and sending notice of opportunities for, regular meetings for the purpose of formulating and responding to recommendations from parents of students assisted by a language instruction educational program for English learners funded with federal education funds.

Additional information and support materials related to EL program requirements may be found in DPI's new English Learner Policy Handbook on DPI's website, including sample parent notification letters (Chapter 3, pages 4-7) and parent engagement information (Chapter 10).

[School Wellness Policy Notification](#)

The Lake Country School District promotes a healthy school environment for students and staff through education and awareness, and by providing and promoting healthy options and opportunities. We will provide organized health and physical education curricula and related programs.

The physical education curriculum teaches children the importance of physical exercise and exposes students to a wide range of physical activities so that students develop the knowledge and skills to be physically active for life. The district has adopted curriculum standards and learner outcomes for physical education that include an emphasis on physical fitness and lifetime activities. Physical education is taught at all levels by state-licensed physical education teachers.

The health curriculum will educate students to develop the knowledge, attitudes, skills, and behavior for lifelong healthy eating habits and physical activity. The district has adopted curriculum standards and learner outcomes for health education that include an emphasis on good nutrition, disease prevention, and healthy lifestyles.

To read more about the Lake Country School Wellness Policy or to view the Wisconsin Local Wellness Policy Report Card, visit the district website > Food Service - School Wellness

[School and School District Performance Report](#)

Annually by January 1, each school board is required by section 115.38 of the state statutes to notify the parent/guardian of each student enrolled in the school district of the right to request a school and school district performance report. It is the responsibility of the state superintendent to develop a school and school district

performance report for use by school districts. The Wisconsin School Performance Report (SPR) was created in 1991 with the passage of [State Statute 115.38](#). For many years SPR served as the state's annual public school report card and represented what at the time was the department's most comprehensive resource for data on school performance and student achievement. The School Performance Report law pre-dates the School and School District Accountability Report Card Law, the [School and School District Report Cards](#), as well as the [WISEdash Public Portal](#). These have replaced the SPR reporting requirement. Also, the DPI no longer has any federal reporting requirements for topics in the SPR data collection. For these reasons, DPI ceased the data collection specifically dedicated to SPR, and primarily utilizes the WISEdata student data collection to fulfill state and federal reporting requirements.

Special Education

IDEA, 2004 mandates a free and appropriate education for all students age 3 through 21 who have an identified impairment and need for Special Education. The Lake Country School District provides the following services: learning disabilities, emotionally disturbed, speech and language needs, cognitive disability, vision and hearing, early childhood, and physical/occupational therapy. A referral requesting an evaluation to determine eligibility for this program can be initiated by teachers, parents, and/or community agencies.

The school psychologist is responsible for assessing students who are suspected of having special educational needs as well as regular education students who exhibit academic and/or social problems. Assessment techniques involve the use of diagnostic tests. The results of these tests are shared with parents and school personnel. The school psychologist consults with parents and staff to provide strategies that will assist in addressing educational and behavioral concerns.

School districts are required to at least annually inform parents about the district's referral and evaluation procedures. Once a year, school districts are to give to the parents of a student with a disability a full explanation of the procedural safeguards available under section 115.792(3) of the state statutes and under applicable federal law.

Section 34 C.F.R. 300.612 of the federal special education regulations requires state education agencies (e.g., DPI) to provide a notice concerning the confidentiality of any personally identifiable information collected, used, or maintained under the IDEA, including a description of the rights of parents and children regarding this information, including the rights granted under FERPA and under FERPA's implementing regulations. The Department of Public Instruction, DPI implements this state-level responsibility by requiring districts to aid in providing such notice "prior to any major Child Find activity." Placing the notice on the LEA's website is sufficient. See the Lake Country School district website > My School > Services > Special Education > Notices

[Special Needs Scholarship Program](#)

This notice serves to inform parents and guardians of students with disabilities that the State of Wisconsin has established the Special Needs Scholarship Program. Under this scholarship program and as further specified in state law, a child with a disability who has been denied the opportunity to attend a nonresident school district under the full-time open enrollment program may be eligible to receive a scholarship from the Department of Public Instruction (DPI) that allows the child to attend an eligible private school that is participating in the Special Needs Scholarship Program. This is a state-administered program. A parent or guardian who is interested in the Special Needs Scholarship Program should independently verify the participating private schools and the specific terms, eligibility criteria, and application procedures of the scholarship program with the DPI. The Special Needs Scholarship Program is further defined under section 115.7915 of the state statutes. However, special eligibility requirements not found in that statute exist for program scholarships that

are awarded for private school attendance that initially began in the 2016-17 school year. Additional information about the program should be available on the website of the Wisconsin Department of Public Instruction: <http://dpi.wi.gov/parental-education-options/special-needs-scholarship/student-applications>

Student Assessment

School boards are required by section 118.30(1m)(d) of the state statutes to annually publish information on the district's Internet site about the state-required 4th, 8th, 9th, 10th and 11th grade examinations administered to students enrolled in the district. Assessment information can be found on the district website > Academics > Student Assessment - <https://www.lcs.k12.wi.us/academics/index.cfm>

Student Attendance

Except as otherwise provided by law, any child between the ages of six and eighteen in the Lake Country School District is subject to the Compulsory School Attendance law and shall attend school every day unless he or she has been excused. Moreover, unless the pupil has received an approved program modification pursuant to section 118.15(1)(d), or is otherwise excused, a pupil enrolled in 5-year-old kindergarten must attend school regularly, religious holidays excepted, during the full period and hours that kindergarten is in session until the end of the school term. (WI state statute 118.15 or [Lake Country School District Policy](#) 430 <https://www.lcs.k12.wi.us/schoolinfo/policies.cfm>)

Student Bullying

The Lake Country School Board strives to maintain a school environment free from all forms of harassment, intimidation, and bullying and to insist that all students are to be treated with dignity, respect, and courtesy. As such, harassment, intimidation, or bullying of students in any form is prohibited, and the district will take all necessary and appropriate action to eliminate such conduct. [See board policy STUDENT HARASSMENT, INTIMIDATION AND BULLYING](#) 443.71 or request a copy from the school office. <https://www.lcs.k12.wi.us/schoolinfo/policies.cfm>

Student Locker Searches

School lockers are the property of the Lake Country School District. At no time does the Lake Country School District relinquish its exclusive ownership of the lockers provided for the convenience of students. Periodic general inspections of lockers may be conducted by school administrators, designees, and law-enforcement personnel for any reason at any time, without notice, without student consent, and without a search warrant. Locker searches. An official, employee or agent of a school or school district may search a pupil's locker as determined necessary or appropriate without the consent of the pupil, without notifying the pupil and without obtaining a search warrant if the school board has adopted a written policy specifying that the school board retains ownership and possessory control of all pupil lockers and designating the positions of the officials, employees or agents who may conduct searches, and has distributed a copy of the policy to pupils enrolled in the school. See Board Policy 446 <https://www.lcs.k12.wi.us/schoolinfo/policies.cfm>

Student Privacy

The Protection of Pupil Rights Amendment (PPRA) affords parents of elementary and secondary students certain rights regarding the conduct of surveys, collection, and use of information for marketing purposes, and certain physical exams. These include, but are not limited to the right to consent, to receive notice and an opportunity to opt a student out, and to inspect before use.

Lake Country School District will directly notify parents/guardians of students who are scheduled to participate in the specific activities or surveys that contain:

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income, other than as required by law to determine program eligibility.

Lake Country School District will provide an opportunity for parents/guardians to opt his or her child out of participation in the specific activity or survey. Parents will also be provided an opportunity to review any pertinent surveys.

Parents who believe their rights have been violated may file a complaint with: Student Privacy Policy Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202

Student Records: Directory Data Designations and Opt Out

<https://www.lcs.k12.wi.us/board/policies/chapter900/900%2049StudentDirectoryData.pdf>

Student Records

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student educational records. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18. Students to whom the rights have been transferred are "eligible students".

Student records are confidential and are only available to school officials with legitimate educational interests, parents and guardians, and, in limited circumstances, to courts and other investigative agencies such as police and fire departments.

A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board of Education; a person or company with whom the school has contracted as its agent to provide a service instead of using its own employees or official (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting

another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Parents or guardians are welcome to review their child's records and may do so by contacting the school Principal. The cumulative record of the student must remain at school, but copies of the record can be made for a nominal fee.

Parents or eligible students who wish to ask the school to amend a record should write to the school Principal, clearly identify the part of the record they want to be changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. After the hearing, if the school decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Lake Country School District continuously evaluates its student records policies and procedures to ensure the protection of student and parent/guardian rights, that all student records remain confidential, and that its policies and procedures are in compliance with state and federal legislation.

Title I Program Information

Since the Lake Country School District receives federal Title I program funds, parents are afforded the opportunity for special notifications and involvement. It is the desire of the district to establish positive partnerships with families and the community. Everyone gains if school, home, and community work together to promote high achievement for all students. To that end, the District shall provide a variety of opportunities for families and communities to become involved in children's education.

Additionally, parents and/or guardians may request and obtain information regarding (1) the professional qualifications of their child's teachers including – whether the teacher has met state licensing criteria for the grade level(s) and subject area(s) taught; whether the teacher is teaching under emergency or provisional status through which state licensing criteria have been waived; and the undergraduate degree major of the teacher, and any graduate certification or degree held by the teacher, including the field of discipline of the certification or degree; (2) the professional qualifications of paraprofessionals providing instructional-related services to their child. Parents will be notified if their child is assigned to, or taught for four or more consecutive weeks by a teacher who is not "highly qualified". This applies to all teachers, not just those who work in Title I programs.

[Student Assessment Information:](#) The district must provide student assessment information in a timely manner and the information provided must include a policy, procedure, or parental right to opt their child out of the mandated assessments, where applicable. State law (section 118.30(2)(b) of the state statutes) establishes a parental right to excuse their child from taking the state-mandated assessments in grades 4, 8, 9, 10 and 11. According to the DPI, districts may also honor parent requests to excuse their child from state-mandated testing at grades 3, 5, 6, and 7 at their discretion and on an individual basis.

Information on each state and district-required assessment, for each grade served by the district, must be posted for viewing including: the subject matter assessed; the purpose for which the assessment is designed an used; the source of the requirement for the assessment; and where such information is available, the amount of time students will spend taking the assessment and the schedule for the assessment, and the time and format for disseminating results.

Student Achievement Level and Academic Growth on State Academic Assessments: Each school

receiving Title I funds is required by the ESEA [20 U.S.C. § 6312(e)1B(i)] to provide each individual parent of a child who is a student in such school, information on the achievement level and academic growth of their child, if applicable and available, on each of the state academic assessments.

District Report Card: Districts receiving federal Title I program funds are required by the ESEA [20 U.S.C. § 6311(h)(2)] to prepare and disseminate an annual school district report card that:

1. includes designated information on the district as a whole and each school served by the district, including academic assessment and progress information and other information described in 20 USC 6311(h)1C;
2. is concise;
3. is presented in an understandable and uniform format, and to the extent practicable, in a language the parents can understand; and
4. is accessible to the public, which includes placing the report card on the district's website or providing it
5. to the public in another manner determined by the district.

Due to the widespread school closures related to the COVID-19 pandemic, the U.S. Department of Education has waived federal reporting requirements regarding student assessment and accountability data from the 2019-20 school year (e.g., assessment results and related comparisons, percentage of students assessed and not assessed, number and percentage of students with the most significant cognitive disabilities taking an alternative assessment). According to DPI's federal waiver information for local educational agencies posted on its website, most of the information normally required to be reported will not be reported due to the assessment waiver. "Some information, however, will still be available (for reporting), including the accountability system description, English language proficiency results, and possibly data related to the indicator of school quality and student success (absenteeism)."

Title IX

The Title IX Coordinator is responsible for monitoring the overall implementation of Title IX for the school district and coordinating the institution's compliance with Title IX in all areas covered by the implementing regulations. The major responsibility is the prevention of sexual harassment and discrimination. It is the policy of the Lake Country School Board to maintain a school environment free from all forms of harassment and to insist that all students are to be treated with dignity, respect, and courtesy. Any comments, gestures, or conduct relating to a person's protected status are unacceptable as are any threats to, or intimidation of, any person. All students have rights under state and federal laws to be protected from such harassment and are encouraged to report incidents. Lake Country School District does not unlawfully discriminate on the basis of sex in the district's education programs and activities, and the district is required by Title IX and Part 106 of Title 34 of Code of Federal Regulations not to discriminate in such a manner. The requirement not to discriminate extends to admission and employment. For more information please contact the Assistant Secretary of the U.S. Department of Education or the Lake Country School District Title IX Coordinator:

Gregg Wieczorek
Title IX Coordinator
1800 Vettelson Road
Hartland, WI 53029
wieczorekg@mylakecountryschool.org
262-367-3606 ext.114

Title IX Training Materials can be found on the school website > My School > Services > Title IX Coordinator

Districts [Student Sex Discrimination & Sexual Harassment Policy including Complaint Procedure](https://www.lcs.k12.wi.us/schoolinfo/title-ix-coordinator.cfm)
<https://www.lcs.k12.wi.us/schoolinfo/title-ix-coordinator.cfm>

[Use of Possession of Electronic Communication Devices](https://www.lcs.k12.wi.us/schoolinfo/tech.cfm)

<https://www.lcs.k12.wi.us/schoolinfo/tech.cfm>

Website Accessibility

It is the intent of the Lake Country School District that the information on our website is accessible by all individuals with disabilities in compliance with the requirements of Section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990 along with accompanying statutory regulations. If you are having difficulty accessing the information on our website due to a disability, please contact us at frankl@mylakecountryschool.org and provide the URL (web address) of the material you tried to access, the problem you experienced, and your contact information, including the name, email address, and phone number so that we may accommodate your needs.